Presidential Directive and Grad Requirements review
How your education is funded

- State portion + your fees = total funding for your ED
- Budget Cuts to CSU = reduction in the portion the state pays
- When CSU operates in the red we start to take measures to reduce enrollment
Examples of measures which assist with enrollment reduction

- Restrict enrollment to specific groups
  (I.e. Lower Division Transfers, Second Bacs, students not in service area)

- Manipulate through policy (I.e. mandatory orientation, holding more rigorously to deadlines such as document deadlines and orientation & application fees)

- Put pressure on students to graduate and restrict practices such as changing majors (I.e. presidential directive, high unit senior initiative)
The Presidential Directive

The purpose of these guidelines is to provide detailed implementation instructions for Presidential Directive (PD) 2009-05 on Graduation and Change of Major, which may be found at http://www.sjsu.edu/president/directives/pd0905/.

This directive has been issued under conditions of a resource and enrollment emergency.

Given the level of funding received from the State, we are unable to continue to allow students the freedom to change or add units to their program that we have allowed in the past.

The Academic Senate is also working to develop and refine policies in these areas.

http://www.sjsu.edu/advising/presidential_directive/html/q4/

Source- http://www.sjsu.edu/advising/presidential_directive/
Impaction defined

- An undergraduate major or campus is designated as **impacted** when the number of applications received from fully qualified applicants during the initial filing period exceeds the number of available spaces.

- Such majors or campuses are authorized to use supplementary admission criteria to screen applications.

Policies and practices derived from Presidential Directive and issues highlighted and effected

- Change of Major
- Financial Aid (Pell Grant and state grant Funding)
- Limitations on (funding)repeat of courses
- Defines who should apply for graduation
- WST by 75
- High Unit seniors
- Restricting Enrollment Options Guideline
- Failure to Make Academic Progress Guideline
- Appeals of Decisions
Rationale

- The continuing California budget situation has required CSU to turn away many eligible students.

- Fairness requires that students complete degrees efficiently to allow the University to accept other students and to afford them the opportunity to earn a degree.

- State funding is apportioned to the campus based on a target number of full time equivalent students (one FTES = 1 undergraduate student taking 15 units or 1 graduate student taking 12 units).

- SJSU’s operating budget will be penalized if we exceed this target. These stringent enrollment limits create the pressure to graduate students efficiently to make room for new students to enter the university.

- The goal of these guidelines is to ensure that the overall number of state-supported units a student can take be kept as close as possible to the total number of units needed to meet graduation requirements for the specific major or graduate degree chosen.

- Most undergraduate majors require 120 units. When students accumulate more units than required for their degree, the effect is to limit opportunities for other students to earn their degrees.
Change of Major

- New process - Application for a Change of Major or Minor: Student requests for changes in major will not automatically be approved.

- All students must declare a major by the time they have earned 60 units

- Students who have earned 90 units or more may not change majors except by special permission.

- A student with 120 to 149 earned units may be allowed to make program changes for compelling reasons if the change does not add a significant amount to the units required under the approved graduation application.

- Since all majors are impacted, the student must meet the impaction of the impacted major.

- Any request for change of major may be denied for students whose time remaining to complete the requirements for a degree would significantly increase.
  - Approvals of changes either to the major and/or minor will be permitted if the proposed change does not substantially increase the units required to graduate.
  - Students who apply to change a major but are not admitted should find an alternative major in the semester subsequent to being denied admission.
Financial Aid

- The Financial Aid Office can no longer grant Pell funding for more than the equivalent of 12 full-time semesters (6 years, 180 units).

- The Financial Aid Office can no longer use federal financial aid to pay for the $3^{rd}$ attempt at a class ($2^{nd}$ repeat).

- **Affected Students** - those students who have earned enough units to be within two semesters of graduation and have not applied for graduation.

- They are particularly restrictive for students who have earned 15 units more than those required for their major program of study and most restrictive for those who have not established (and followed) an approved program for timely graduation.
Who Should Apply for Graduation

- The university **now monitors student progress** to degree far more carefully than in the past.

- SJSU expects students to **apply for graduation** in the semester that they complete **105 units**.

- A student who **fails to apply for graduation** at this point is subject to selective advising holds on their ability to enroll for classes.

- Students will have **strict limits** on the ability to make program changes **after 90 units** and may only do so through the appeal process.
WST by 75 - Engl/LLD 100A

- A student must have sat the WST by the time they have accumulated 75 units

- Failure to do so will result in an inability to enroll in classes

- If Pass WST-eligible to enroll in SJSU studies

- If do not pass- Students must take either LLD/Engl 100A or retake the WST each semester until satisfied

- Students that reach 90 units without fulfilling this requirement may have registration held
"High unit seniors"

- Those students who have reached or exceeded the number of units required for the first baccalaureate degree without completing all requirements.

- The units to be considered include earned units in the overall career program with the following exception (Transfer units from a community college will be limited to 70 units, and any units beyond that amount earned at CC will not be counted in the earned unit total).

- Students who have earned 120 units and not have applied for graduation will be placed on contract and have restrictive holds placed on their records. This means that all future class registration will be managed by AARS until they graduate.

- Consequences: Those students who fail to comply with terms of the policy and/or contract with AARS will be referred to Undergraduate Studies to be placed on Administrative Academic Probation.

- Administrative Academic Probation is recorded permanently on the student's official transcript. While on Administrative Academic Probation, any subsequent failure to comply with the contract will result in immediate Administrative Academic Disqualification.

- Please note that if a student has met all requirements for a degree, the President has the authority to confer the degree and declare the student graduated, thus ending enrollment at the university—whether or not the student chooses.
High Unit Senior

- 120+ units senior
- Units required to graduate (120)
- You become a HUS when you’re beyond the units you need to graduate
- Applying for graduation
- Penalties and repercussions
  - R26 hold- unable to register
  - Can only register for courses on grad worksheet
  - Can be asked to take time off or placed on Admin Probation and Ultimately Admin DQ if noncompliant
Failure to Make Academic Progress

Students fail to make academic progress when they cannot complete required courses in a chosen major, or when they cannot pass the WST.

Failure to Pass a Required Course: A student who has earned **above 90 units** and who is unable to complete a major because of *failure to earn a passing grade (as defined by the major) in a required course in the major* will be allowed to repeat the course, consistent with continuing to make progress toward completing the degree, unless the major department does not allow it.

Repeated failure to pass a required course may result in probation or disqualification from the major and/or administrative academic probation and disqualification from the university.
Graduation Requirements

- GE+MAJOR+2 UNITS KIN (physical activity)+ American Institution = SJSU degree

- An "All College" GPA of 2.0 or better

- An earned "GPA of 2.0 or better in all units taken at SJSU (as indicated on the transcript by "SJSU Cum")"

- A "C or Better" in both the requirements for the major and the minor (if applicable—not all majors require C grades in major courses),

- A "C- or better" in each of the four GE basic skills courses (Areas A1, A2, A3, and B4),

- An aggregate "C or Better" average in the nine units of upper division GE (Areas R, S, and V),

- A "C or Better" in Area Z (100W)
Graduation Requirements continued

- A minimum of 120 semester units of credit must be earned for graduation with the baccalaureate degree
  - 40 must be upper division
  - 18 units upper division in major if BS
  - 12 units UD in major if BA.

For residency requirements…

- Minimum of 30 units shall be earned in residence
- 24 units UD
- 12 in major AND 9 in GE (RSV)

Note:
- Extension credit or credit by evaluation shall not be used to fulfill any of the 30 units.
- Open University units are not applicable toward the residence requirement.
Definition of terms

- Road map- semester to semester education plan produced by major dept which show the classes needed to complete the major from point of entry to graduation

- Impaction criteria- requirements including courses and/or GPA needed to gain acceptance into a major as stated by the major dept
Various forms of Probation and Disqualification

- Academic probation
- Administrative probation
- Probation in the major
- Academic Disqualification
- Administrative Academic Disqualification
- Disqualification in the major
Possible Dilemmas

- Waiting to hear from a major that you’re accepted or you simply want to change your major but don’t meet impaction for the new major and then have to meet impaction through course work and GPA
- After waiting you hear, you find out that you’re not accepted and have to look for a new major
- Upon researching an new major you find that that major has its own impaction criteria (that you don’t currently meet)
- After trying to get into a major you hit the 90 unit mark (or whatever the unit count for which we require you to apply for graduation)
- After trying to get into the 2\textsuperscript{nd} major you hit the 120 unit mark and are on your way to becoming a HUS